



2023 Artie Fest Craft Fair Application

Name: _____

Mailing Address: _____

City: _____ Zip: _____

Cell/Home Phone: _____ Email: _____

Description of handcrafted items being sold:

The event will be held in **Downtown Martinsville** on July 29th, 2023 from 9 am to 4 pm. This event is held outdoors, and is held rain or shine. **Refunds are not given for inclement weather.**

Vendors are responsible for tables, chairs, and necessary structures for spaces. Booth spaces are approximately 10' x 10'. Artie Fest does not guarantee a specific location to any vendor nor position within the event.

\$45 per non-electric space

\$50 per electric space.

\$85 for double non-electric spaces

\$95 for double electric spaces

Please send check made payable to **Artie Fest** to:

Artie Fest

PO Box 1095

Martinsville, IN 46151

Artie Fest Craft Fair Rules (signature constitutes acknowledgement of having read the below)

1. All items must be handmade by the vendor, or the character of the item must be substantially altered or embellished by the vendor. **Items sold must reflect what is represented on the application.** If you are unsure of an item, please ask. No direct sales or non-handcrafted items will

be permitted. ***Vendors will be asked to remove non-handmade items, and if entire booth is made of non-handcrafted items, the vendor will be asked to leave the event.***

2. ***Cashing of check constitutes receipt of application and acceptance to event.*** Individual emails may ***not*** be auto sent to confirm spots. ***If you submit a check and it is cashed, you are accepted to the event. Emails will be sent out with details approximately 24 hours before the event.***
3. Set up begins at 7:00 am on Saturday. Please arrive no later than 8:15am. Spaces not claimed at this time may be forfeited to vendors on a waitlist beginning at 8:15. All exhibits must be in place by 8:55am. Clean up and tear down will begin promptly after 4:00 pm. Vendors should refrain from tearing booths down prior to 4:00 pm.
4. At this time, parking arrangements and logistics are not concrete. Please monitor your email for details on parking setup, rules, and regulations. Please contact us with any questions you may have pre-emptive to this email. ***Vendors will not be able to pull up right next to their spaces for loading unloading and will have to carry their supplies and items from their car for set up from vendor load/unload to their space. Some carts will be available, and use of dollies and carts and encouraged if desired. Vendors with specific disabilities or needs should contact us at contract signing with needs. Disregard for loading and unloading zone will result in not being allowed to return to future Artie Fest events.***
5. Vendor agrees to confine all display and selling activity within the assigned booth space. Do not block other booths or items. Artie Fest reserves the right to remove vendors from the event who are causing a disturbance or operating in an unsafe manner, and these vendors will not be invited to return to future Artie Fest events.
6. Tables, chairs, and electric cords must be provided by vendors. Artie Fest will not have tables, chairs, cords, or surge protectors available for use. Cords should be carefully secured.
7. Vendor agrees to abide by all applicable laws, ordinances, and regulations pertaining to health, fire prevention, and public safety.
8. Vendor agrees that application fee is non-refundable. Transferring of space to other vendors or businesses is prohibited.
9. Vendor assumes full responsibility for any damage caused to the facility by said vendor's use of the space, whether or not caused by negligence.
10. No torches, open flames, lit candles, or fire hazard of any type will be permitted in the area.
11. Booth space must be cleared and cleaned up by vendor or other aid—please do not leave trash in booth space at end of the day.
12. Artie Fest will not be held responsible for any damages or losses incurred during the duration of event.
13. Information with booth number and space information regarding set up and tear down will be sent no less than 24 hours before the event. Please check email in this time frame for information finalization. Requests for space number prior to this time may not be acknowledged, as space layout is contingent to property layout day of because the event is outside.

Vendors who do not follow the outline and regulations above, inclusive appropriate engagement with pandemic protocol, and rules regarding parking and unloading, will not be asked or permitted to return in following years and to following events.

Please contact Taylor Levell at 812-340-2477, tbritton1234@gmail.com, or artiefest@gmail.com with any questions.

**See signature sheet below for contract signing. *Please consider retaining a copy of this contract for your records and only return the required signature.*

Signature: _____ Date: _____

Committee Use Only: Paid On: _____ Cash _____ Check _____ Booth # _____